

Message

From: Colvin, Charles [Colvin.Charles@epa.gov]
Sent: 9/27/2018 7:06:24 PM
To: Newton, Cheryl [Newton.Cheryl@epa.gov]; Sypniewski, Bruce [sypniewski.bruce@epa.gov]
CC: Jencius, Morgan [jencius.morgan@epa.gov]; Kaplan, Robert [kaplan.robert@epa.gov]
Subject: RE: ACTION Org Assessment -- RMD bullets

Yes, good to keep in mind Grosse Ile is an EPA-owned facility, so the agency pays most of the direct operating costs. But for the three SEEs that I brought on and monitor (the two that alternate coverage for the front desk, administrative, deliveries, and the other IT support SEE), R5 spends about \$76K annually. The guard service Lisa Farmby handles is paid for by SFD, about \$89K annually. None of these annual costs / services will carry over to Ann Arbor, so will be saved.

From: Newton, Cheryl
Sent: Thursday, September 27, 2018 12:23 PM
To: Sypniewski, Bruce <sypniewski.bruce@epa.gov>; Colvin, Charles <Colvin.Charles@epa.gov>
Cc: Jencius, Morgan <jencius.morgan@epa.gov>; Kaplan, Robert <kaplan.robert@epa.gov>
Subject: RE: ACTION Org Assessment -- RMD bullets

Thanks Bruce – That was my immediate clarification – this is not GSA space for which we can immediately count a rent avoidance. But long term as the Agency can eliminate this property, there will be savings. Maybe there are even immediate savings to be had from an operational perspective – security, heating/electric costs for example.

From: Sypniewski, Bruce
Sent: Thursday, September 27, 2018 12:07 PM
To: Colvin, Charles <Colvin.Charles@epa.gov>
Cc: Newton, Cheryl <Newton.Cheryl@epa.gov>; Jencius, Morgan <jencius.morgan@epa.gov>; Kaplan, Robert <kaplan.robert@epa.gov>
Subject: FW: ACTION Org Assessment -- RMD bullets

Marc,

Can you provide some stats as to how much EPA will save in operating costs as well as the amount of office/storage space reduced by moving to Grosse Ile?

Morgan,

Grosse Ile is an EPA-owned property that has been operated by EPA's Office of Research and Development, it's not a GSA leased space. So, no rent avoidance.

No comments here on the Records Management edits.

Thank you.

Bruce F. Sypniewski
 Deputy Director
 Resources Management Division
 USEPA, Region 5
 Phone: 312-886-6189

From: Jencius, Morgan
Sent: Thursday, September 27, 2018 11:54 AM
To: Sypniewski, Bruce <sypniewski.bruce@epa.gov>
Cc: Newton, Cheryl <Newton.Cheryl@epa.gov>; Kaplan, Robert <kaplan.robert@epa.gov>
Subject: ACTION Org Assessment -- RMD bullets

Ex. 5 Deliberative Process (DP)

From: Sypniewski, Bruce
Sent: Monday, September 24, 2018 12:59 PM
To: Jencius, Morgan <jencius.morgan@epa.gov>
Cc: Tindall, Kenneth <tindall.kenneth@epa.gov>; Newton, Cheryl <Newton.Cheryl@epa.gov>
Subject: FW: REMINDER: FY 2018 Organizational Assessment -- R5 Deadline: September 24

Morgan,

Ex. 5 Deliberative Process (DP)

Bruce F. Sypniewski
Deputy Director
Resources Management Division
USEPA, Region 5

Phone: 312-886-6189

From: Tindall, Kenneth
Sent: Monday, September 24, 2018 11:41 AM
To: Newton, Cheryl <Newton.Cheryl@epa.gov>
Cc: Sypniewski, Bruce <sypniewski.bruce@epa.gov>
Subject: RE: REMINDER: FY 2018 Organizational Assessment -- R5 Deadline: September 24

Ex. 5 Deliberative Process (DP)

From: Newton, Cheryl
Sent: Monday, September 24, 2018 11:23 AM
To: Meyer, Dale <meyer.dale@epa.gov>; Schupp, George <schupp.george@epa.gov>; Massie, William <Massie.William@epa.gov>; Sanders, Amy <Sanders.Amy@epa.gov>; Tindall, Kenneth <tindall.kenneth@epa.gov>; Colvin, Charles <Colvin.Charles@epa.gov>
Cc: Sypniewski, Bruce <sypniewski.bruce@epa.gov>
Subject: FW: REMINDER: FY 2018 Organizational Assessment -- R5 Deadline: September 24

Ex. 5 Deliberative Process (DP)

From: Sypniewski, Bruce
Sent: Monday, September 24, 2018 11:05 AM
To: Jencius, Morgan <jencius.morgan@epa.gov>
Cc: Newton, Cheryl <Newton.Cheryl@epa.gov>; Kaplan, Robert <kaplan.robert@epa.gov>; Thiede, Kurt <thiede.kurt@epa.gov>; Payne, James <payne.james@epa.gov>
Subject: RE: REMINDER: FY 2018 Organizational Assessment -- R5 Deadline: September 24

Morgan,

Attached is RMD's FY18 Organizational Assessment. Let me know if you need additional information or clarification.

Thank you.

Bruce F. Sypniewski
Deputy Director
Resources Management Division
USEPA, Region 5
Phone: 312-886-6189

From: Jencius, Morgan

Sent: Monday, September 24, 2018 8:50 AM

To: Korleski, Christopher <korleski.christopher@epa.gov>; Hyde, Tinka <hyde.tinka@epa.gov>; Holst, Linda <holst.linda@epa.gov>; Nam, Ed <nam.ed@epa.gov>; Nelson, Leverett <nelson.leverett@epa.gov>; Ballotti, Doug <ballotti.douglas@epa.gov>; Newton, Cheryl <Newton.Cheryl@epa.gov>; Sypniewski, Bruce <sypniewski.bruce@epa.gov>; Short, Thomas <short.thomas@epa.gov>; Frey, Bert <frey.bertram@epa.gov>; Furey, Eileen <furey.eileen@epa.gov>; Harris, Michael <harris.michael@epa.gov>; Nettesheim, Todd <nettesheim.todd@epa.gov>; Baltazar, Debbie <baltazar.debbie@epa.gov>; Walts, Alan <walts.alan@epa.gov>; Anderson, Andrew <anderson.andrew@epa.gov>; Russ, Michael <russ.michael@epa.gov>; Barnes, Edlynzia <Barnes.Edlynzia@epa.gov>; Taylor, Jori <taylor.jori@epa.gov>; Schwebke, Peggy <schwebke.peggy@epa.gov>; Bumba, Lauren <bumba.lauren@epa.gov>; Fisseha, Ashley <Fisseha.Ashley@epa.gov>; Hogan-Chereskin, Jean <hogan-chereskin.jean@epa.gov>; Ortiz-Santiago, Yesenia (Jessie) <ortiz-santiago.yesenia@epa.gov>; Haugland, John <haugland.john@epa.gov>; Johnson, Gaila <johnson.gaila@epa.gov>; Kelley, Jeff <kelley.jeff@epa.gov>; Maldonado, Mayra <maldonado.mayra@epa.gov>

Cc: Stepp, Cathy <stepp.cathy@epa.gov>; Thiede, Kurt <thiede.kurt@epa.gov>; Payne, James <payne.james@epa.gov>; Kaplan, Robert <kaplan.robert@epa.gov>; Sanders, Amy <Sanders.Amy@epa.gov>; Meyer, Dale <meyer.dale@epa.gov>; Massie, William <Massie.William@epa.gov>; Tindall, Kenneth <tindall.kenneth@epa.gov>; Colvin, Charles <Colvin.Charles@epa.gov>; Schupp, George <schupp.george@epa.gov>; Balasa, Kate <balasa.kate@epa.gov>; Rowan, Anne <rowan.anne@epa.gov>; Reshkin, Karen <Reshkin.Karen@epa.gov>

Subject: REMINDER: FY 2018 Organizational Assessment -- R5 Deadline: September 24

REMINDER -- thanks

From: Jencius, Morgan

Sent: Monday, September 10, 2018 2:32 PM

Subject: FY 2018 Organizational Assessment -- R5 Deadline: September 24

R5 Division/Office Directors, Deputies, and Planners:

It's time to report on the FY 2018 Organizational Assessment. We are requesting your FY 2018 Division/Office completed template by **September 24**. This will allow necessary time for me to work with Kurt, Jim, and Cathy to make final changes and consolidate the information into a single R5 document. Use the template in the Draft FY 18 Org. Assessment Guidance and Template folder and upload a consolidated, single-page summary for your Division/Office in the R5 FY 18 Division and Office Org. Assessment Completed Templates folder.

The Draft FY 18 Org. Assessment Guidance and Template (*attached*) are similar to the FY 2018 versions – with similar flexibility in section 4 *Performance Reporting*, but referencing the new Strategic Plan architecture and Agency Priority Goals – and therefore, this exercise should be “business as usual.”

Per Kurt, this morning at senior staff, he shared three areas that Cathy would like each Division Director to try and include some highlights on:

- ELMS (e.g., trainings / implementation, any benefits realized so far)
- Cooperative federalism (e.g., working with partners to address priorities like permit backlog, E-Enterprise workload tradeoffs, etc.)
- economic benefits to communities (e.g., to the extent possible, include impact phrases that highlight any economic or multiplier benefits like “jobs created”)

Like in the past, we strongly encourage you to edit your language to be concise, well-written, results- and outcome-oriented, and starting with an active verb.

The Organizational Assessment document library in our R5 Planning SharePoint site includes final Region 5 Org Assessments from previous years.

Please don't hesitate to contact me or my Associate Regional Planner, Mayra Maldonado, if you have any questions. If we get any other critical instructions that would cause us to change our direction to you, we'll let you know ASAP.

Thanks,
Morgan
312-886-2407